ASSOCIATION OF PARLIAMENTARY LIBRARIES IN EASTERN & SOUTHERN AFRICA
ASSOCIATION PARLEMENTAIRE DE BIBLIOTHÈQUES D'AFRIQUE DE L'EST & AFRIQUE AUSTRALE
PARLAMENTAR ASSOCIAÇÃO DE BIBLIOTECAS NA ÁFRICA ORIENTAL E MERIDIONAL
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APLESA WORK PLAN 2025–2026

Theme: Strengthening Parliamentary Library Services across Africa

Period: July 2025 – June 2026

1. GOAL

To promote professional growth, ethical practice, and active participation among members while strengthening the institutional capacity of the association.

2. OBJECTIVES

1. Strengthen governance and institutional effectiveness.
2. Enhance capacity building and continuous learning.
3. Increase member engagement and satisfaction.
4. Improve visibility, partnerships, and resource mobilization.

3. KEY ACTIVITIES, OUTPUTS, AND RESPONSIBILITIES

Objective	Key Activities	Expected Outputs/Deliverables	Time Frame	Responsible Unit/Committee	Resources Required
Governance & Institutional Capacity	• Hold monthly ExCom meetings	Effective leadership meetings	Monthly Meetings	Executive Committee	Meeting Time
	• Review association constitution	Updated constitution	September, 2025	Constitution Review Committee	Meeting Time

	• Update APLESA strategic plan	Strategic plan document	March, 2026	Executive Committee	Meeting Time
	• Update conference hosting checklist	Updated Conference Checklist	December, 2025	Marketing Committee	Meeting Time
	• Advocate for adoption of AI in information services	Use of AI tools	May, 2026	Executive Committee, Parliament Libraries	Meeting Time
Capacity Building	• Conduct training needs assessment	Assessment done	December, 2025	Training Sub-Committee ExCOM	Meeting Time
	• APLESA Webinar	Webinar held	April, 2026	Training Sub-Committee, ExCOM	Trainers, Logistics, Funding
	• APLESA Training Workshop	Training Conducted	June , 2026	Training Sub-Committee & ExCOM	Venue, Trainers, Logistics, Funding
Member Engagement	• Update Membership fees payment guidelines	Enforce membership payment guidelines	Immediate	Treasurer	Time

	• Pay membership fees for IFLA, AfLIA, SCECSAL among others	Engagement with regional and international associations	Continuous	SG & Treasurer	Funds
	• Engage South African Parliament to return to APLESA	Renewed membership for South African	March, 2026	President & SG	Time
	• Launch membership recruitment campaign within the region	Increased Membership	May, 2026	President & SG	Time
Visibility & Partnerships	• Update APLESA website and social media pages	Active online platforms	December, 2025	Marketing Committee & Secretary General	ICT Tools, Time
	• Develop partnerships with training institutions & sponsors	Partnership agreements signed	March, 2026	President/ExCOM	Time Proposal Writing Support
Resource Mobilization	• Develop fundraising strategy	Resource mobilization plan	March, 2026	Executive Committee	Time Proposal Writing Support

	• Explore sponsorship and grant opportunities	Proposals submitted			

4. MONITORING & EVALUATION

- Quarterly progress reports by committees.
- Mid-year performance review meeting.
- End-of-year evaluation and presentation at the AGM.
- Use of member feedback and key performance indicators (KPIs) to track impact.

5. EXPECTED OUTCOMES

- Strong, transparent, and accountable governance.
- Continuous professional growth among members.
- Increased member retention and participation.
- Enhanced ethical compliance and credibility.
- Improved financial sustainability and partnerships.
- Greater visibility and influence of APLESA regionally and internationally.